



CITY OF SAN BRUNO

Community Services Department

MINUTES

Parks and Recreation Commission

Meeting

June 16, 2021

1. **Call to Order/Roll Call/Pledge of Allegiance:** Chair Palmer called the meeting of the Parks and Recreation Commission to order at 6:30 p.m. Commissioners Present: Chair Palmer, Vice Chair Gonzales, Nigel, Zamattia, and Zastrow. Commissioners Excused: Greenberg and Martinucci. Staff Present: Brewer, Grogan, Mottola, and Venezia.

Chair Palmer led the Pledge of Allegiance.

2. **REVIEW OF AGENDA: MSC Zastrow/Zamattia.** Accepted 5-0-2.
3. **ACCEPTANCE OF THE MINUTES:** Minutes from May 19, 2021. **MSC Nigel/Gonzales.** Accepted 5-0-2.
4. **CONSENT CALENDAR:** None.
5. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** None.
6. **UNFINISHED BUSINESS:**
 - a. Presentation Regarding Award of Contract for Recreation and Aquatics Center – **City Manager Grogan** provided a project overview. He stated a listening campaign was started in 2015 on how to utilize the PG&E funds. In 2017 the Aquatic and Recreation Center was selected as the large community project. In 2021 City Council awarded the construction contract to Lathrop Construction for \$43 million. The San Bruno Community Foundation has approved the last remaining grant of the \$50 million that they have dedicated to this project. Next steps are the final regulatory permitting and then the groundbreaking ceremony and a roughly two year construction cycle.

Group 4 Lead Architect Dawn Merkes presented a slideshow of the design of the facility. The tipoff circle of the existing gymnasium floor is being looked at to be salvaged and used as a piece of art on the large wall at the reception desk.

Director Mottola stated that the City is working with the Army Corp of Engineers on NEPA clearance because they have jurisdiction over the creek. Also working with the Corp on a Section 106 consultation. Finalizing the draft memorandum agreement and should be complete by mid-July.

City Manager Grogan stated that six bids were received, two were tossed out once the City did its due diligence. Lathrop Construction was awarded the contract for a \$39 million base bid with the alternatives \$43 million. Total project cost is just under \$60 million. \$5 million is contingency. He broke out all of the costs. Tom Lara Field Parking Project was separated so it could be done sooner which is cheaper and it wouldn't be done as a sub contract under the general contractor. It is funded in a

separate grant from the grant that the Foundation approved last night. This project will be tied to the Senior Center Parking Lot improvements as one project. Traffic signal is being projected for Oak and Crystal Springs or a potential traffic circle. He stated that the project budget is now fully funded. Building will be solar ready, but will need to identify funds of approximately \$1.3 million. He thanked the Commission for their partnership. Groundbreaking ceremony should be in August with a 22 – 24 month construction cycle with opening in early 2023.

Chair Palmer thanked City Manager Grogan, Director Mottola, and Architect Merkes for the presentation. Definitely a team effort.

Commissioner Nigel echoed the fantastic work being done.

Commissioner Zamattia asked where people cross to go to the park. Are there crosswalks and/or lights? Is there parking on the street? **Architect Merkes** stated there are three crosswalks as well as one at the bridge. The paving will be the traffic calming paving with signs and lighting along the road to provide safety. The road is designed to make people go slower now. All parking is segregated now in the park. Will need to pull into parking lot to park. There is a drop off zone between the pavilion and the plaza. Worked with a traffic engineer as well as the City's traffic engineer and the landscape architect on the design on visibility.

Commissioner Zastrow asked if there is an agreement with the church to use their parking lot to add more parking spaces. **Chair Palmer** stated that he thought the parking lot that is there belongs to the City. **City Manager Grogan** stated that he isn't sure all of the paved parking is on City property. Initial discussions with church about paving grassy dirt area that could be used for additional parking. Potentially could revisit this. Expensive to pave nowadays.

Commissioner Zastrow asked about reclaiming more of the wood from the current site. **Architect Merkes** stated that the bid documents refer to the City wanting to salvage 1500 square feet of the wood floor. She would be shocked if the contractor doesn't have a salvage contractor who is going to go in and not just salvage that wood, but also many other pieces of the building as well for reuse.

Commissioner Gonzales said it has been an honor and a pleasure to serve on this committee. Job well done by staff and Dawn and her team.

- b. Receive Report Regarding Lara Field Grandstands and Concession Stand Project Completion – **Manager Venezia** presented before and after pictures of the project and explained the work done. Funding for the grandstand renovations came from a \$150,000 Measure K grant and \$25,000 from park-in-lieu fees. The Lions Club received \$25,000 from the San Bruno Community Foundation for the rehabilitation of the concession stand. **Manager Venezia** stated that the project is now complete.

Commissioner Zastrow stated he was very impressed by the improvements and thanked everyone for their hard work and commitment.

Chair Palmer stated he watched the project from start to finish and said it was quite a transformation and a great improvement.

7. **NEW BUSINESS:** None.

8. **ITEMS FROM COMMISSIONERS:**

Commissioner Nigel thanked everyone for the presentation for Brian.

9. **ITEMS FROM STAFF:**

- a. Reminder – No meeting in July – **Chair Palmer** stated the next meeting will be on Wednesday, August 18th.

Superintendent Brewer announced that the Senior Center should be opening sometime in July. Rentals at the Senior Center will be starting in August. Most picnic sites are open for reservations except areas 1-5 due to the parking lot repaving. Concerts in the Park will be on the Fridays in August somewhere in City Park.

10. **ADJOURNMENT:** With no other business to be conducted, **Chair Palmer** adjourned the meeting at 7:43 p.m.